

SECTION 100 – DISTRICT ORGANIZATION AND ADMINISTRATION

FACILITIES AND GROUNDS

POLICY 150

ARTICLE 1 FACILITY NAMES

- A. The Board of Education shall retain the authority to name any and all school District facilities and grounds areas. The Board, at its discretion, may appoint a committee to recommend names for a new facility or to re-name a current facility.
- B. The following facility names have been established by the Board:
1. Deer Creek Elementary School located at 1737 Deer Creek Road
 2. Fitzsimmons Middle School located at 57093 Highway 285
 3. Platte Canyon High School located at 57243 Highway 285
 4. Platte Canyon School District Complex located at 57393 Highway 285
Houses District Administration, District-wide Services, Gymnasiums,
Swimming Pool. Includes athletic fields and track.
Houses PCHS alternative programs, Technical Education, Physical Education,
Music Programs, and Drama Programs
 5. Carl Farmer Bus Barn located next to Deer Creek Elementary
 6. Marge E. Hudak Swimming Pool located in the District Complex
 7. Marie Hefly Gymnasium located in the District Complex
 8. T.J. Franks Auditorium located in the District Complex
 9. Manford Steven Hickel Outdoor Classroom
 10. Tom Hoganson Nature Trail

ARTICLE 2 COMMERCIALISM, ADVERTISING, SIGNAGE

- A. The Board of Education must approve any use of private logos or names, or posting of any signs or displays in District facilities or on District grounds that promote the selling of a product or service for commercial or profit purposes. Generally, such approval shall be limited to situations where the company or private enterprise has made a significant contribution toward the construction or remodeling of a facility, or is sponsoring an event for a school or the District. (See Policy 704.)

References:

C.R.S. 9-1-101 through 106 Construction Requirements, Building Exits
C.R.S. 18-9-117 Unlawful Conduct on Public Property
C.R.S. 18-11-205 Flags that can be displayed on permanent flagpole
C.R.S. 18-13-122 Possession of Alcohol
C.R.S. 22-32-109 (1) (b) Policies for Efficient District Administration
C.R.S. 22-32-109(1)(s) Flag Displays at Administration Buildings
C.R.S. 22-32-109 (bb) Smoking on School Property
C.R.S. 22-32-110 (1)(f) Rent or Lease District Property
C.R.S. 22-32-124(2), (3) Building Inspections
C.R.S. 25-1-107 Colorado Department of Public Health and Environment
C.R.S. 25-14-103.5 Prohibition Against Use of Tobacco on School Property
C.R.S. 27-2-108 (2)(3 & 4) Duty to Display U.S. Flag in Classrooms
C.R.S. 29-10.5-101 US Flag must be made in U.S. to be displayed on School District Property
4 U.S.C. Section 7 Position and Manner of Display of the U.S. Flag
20 U.S.C. 6083 Prohibits smoking in facility use to provide educational services
Colorado Department of Health Regulations
Tinker v. Des Moines Independent Community School District, 393 U.S. 503 (1968)
Adopted 4/2/03; Revised 10/1/03, 3/3/04, 3/2/05, 12/08/08, 10/12/09

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ARTICLE 3 FACILITY AND GROUNDS SECURITY

- A. Facilities shall be secured through an organized key system that limits access to areas by those who have an official duty requiring such access. The Maintenance Director shall be in charge of the key system and maintain records of key distribution. Each Principal shall be responsible for key checkouts within his/her school facility.
- B. Unauthorized entry into a school facility is illegal. Any staff member suspecting or observing such entry shall notify the Park County Sheriff's Office.
- C. Prohibitions with regard to use of school grounds or property are to be posted at sites throughout the District.
- D. Citizens may, from time-to-time, use District property for recreational or other activities. If such use is observed and the use violates posted prohibitions or District policy, the user is to be asked to cease the activity. Staff is authorized to notify the Park County Sheriff's Office if the user continues the behavior or activity.

ARTICLE 4 FACILITY AND GROUNDS MAINTENANCE

- A. District facilities shall be well maintained and kept clean to provide a safe and positive learning environment and to promote positive community relations. Grounds shall be well maintained and free from trash. Snow and ice shall be removed from walks, parking areas and driveways in a timely manner. (See Policies 602, Custodial Services and 603, Maintenance Services).
- B. Unused vacant property that is not leased shall be maintained, (e.g. haying, fencing), and posted with "no trespassing signs" or "keep out" signs.

ARTICLE 5 INSURANCE

- A. Insurance adequate to cover replacement costs of District facilities shall be carried.
- B. Liability insurance sufficient to cover claims for injuries on District grounds or in District facilities shall be carried.

(See Policy 207)

References:

C.R.S. 9-1-101 through 106 Construction Requirements, Building Exits
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ARTICLE 6 FLAG DISPLAYS

- A. The United States Flag and Colorado Flag shall be displayed on a flagpole at each school and the District's administrative office at all times during days while school is in session except during inclement weather. The flags shall measure no less than 3 x 5 feet.
- B. The United States Flag shall be prominently and permanently displayed in each academic classroom when classes are in session. The flag displayed shall measure no less than either 12 x 18 inches if in a frame or 2 x 3 feet if on a flagstaff.
- C. The United States flag or any depiction or representation of the flag displayed for public view shall conform to state and federal laws regarding flag displays and use. However, temporary displays of instructional or historical materials or student work products used as part of a lesson that includes the flag shall be allowed even if they do not conform if they are not permanent. Traditional customs and practices of displaying the flags shall be observed. Flags shall be handled with respect at all times. Effective September 11, 2009, any flag of the United States purchased for display on school District property may only be displayed if it has been made in the United States.
- D. District employees and students have the right to reasonably display the flag of the United States on their own person, personal property, and/or property under their temporary control, such as a desk or locker.

ARTICLE 7 MEMORIALS

- A. Individuals may be recognized for their service and/or contributions to the School District by the placement of a plaque by a donated tree or shrub or other Board approved memorial on District property. Placement of any plaque or memorial on District property or in District facilities must be authorized by the Board. The Board shall establish specifications for the plaque.

ARTICLE 8 FACILITY CONSTRUCTION, MODIFICATION, DEMOLITION

- A. Construction, major modification or demolition of facilities or structures (e.g. playgrounds) shall be approved by the Board of Education. "Major modification" means changes that are substantial in cost and that are to be completed to change the intended use of the facility.

References:

C.R.S. 9-1-101 through 106 Construction Requirements, Building Exits
C.R.S. 18-9-117 Unlawful Conduct on Public Property
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